

## **South Kenton & Preston Parks Residents Association**

### **Constitution and Rules (Amended 2012)**

1. NAME. The Association shall be known as the South Kenton & Preston Park Residents Association.
2. OBJECT. The function of the Association shall be to promote the general interest of the members and shall be strictly non-political and non-sectarian.
3. AFFILIATIONS. The Association shall be affiliated to such other bodies as may from time to time be determined by the Committee.
4. MEMBERSHIP.
  - (a) Membership of the Association shall be restricted to residents on the South Kenton and Preston Park Estate who are over the age of 16 years.
  - (b) Associate Members may be accepted at the discretion of the Committee if proposed and seconded by members of the Association.
5. SUBSCRIPTIONS. The subscription for the year to the 1<sup>st</sup> April 2007 shall be £3.00 per household. The subscription for the following years shall be decided by a two thirds majority at a general meeting.

Evidence of subscription payment will be a valid membership card issued by the Association Annually.
6. VOTING. Members may vote in person only. Partners each have a vote. Each member shall be entitled to one vote. In case of an equality vote, the Chairman shall have a casting vote at general and committee meetings.
7. MANAGEMENT.
  - (a) The Management of the Association shall be conducted by a Committee consisting of a Chairman, Honorary General Secretary, Minutes Secretary, Treasurer, Chief Road Steward , Magazine Editor, Social Secretary and Website Manager. Up to nine additional members can join the Committee but will have to be elected at the Annual General Meeting and shall retire annually but be eligible for re-election.
  - (b) All vacancies occurring during the year may be filled by the Committee. They shall also have the power to co-opt members or non-members to the Committee and any person so co-opted shall have such voting rights as the Committee shall determine.
  - (c) The Committee shall on no account give consideration to matters of a personal nature.
  - (d) The Committee shall have the power to delegate various sections of its business to a sub-committee or sub-committees (who shall not necessarily be members of the Committee). The Chairman, Hon. General Secretary and Treasurer to be ex-officio members of all committees. Each sub-section of the Association may annually appoint one representative of the Committee, such a representative to have full voting rights.

8. MEETING.
- (a) The Annual General Meeting of the Association shall be held in May for the purpose of receiving the Report of the Committee and the audited accounts of all sections to 31<sup>st</sup> March. The election of officers and other members of the Committee and any other business. Fifteen members to form a Quorum for the AGM and five members to form a Quorum for monthly meetings.
  - (b) The Honorary General Secretary shall give notice of the date, time and place of General Meetings at least seven days prior to the meeting, but non receipt or non despatch of such a notice shall not invalidate the proceedings of such meetings.
  - (c) Special General Meetings of the Association may at any time be called by the Chairman, Honorary General Secretary or the Committee, upon receipt of a written requisition signed by not less than 15 members of the Association stating for what purpose the meeting is to be summoned. At such General Special Meetings, no business shall be transacted other than that specified in the notice convening the meeting.
9. AUDITORS. One Accounts Scrutineer, who shall not be a member of the Committee, shall be appointed for the ensuing year at the Annual General Meeting. In the event of a vacancy during the year, the Committee shall have power to appoint a successor.
10. DEBTS. The funds of the Association shall alone be answerable for the debts and claims upon it.
11. FUNDS.
- (a) The funds, profits and income of the Association (apart from the annual raffle), shall be applied in promoting its objective. The payment of any dividend or distribution to the members is prohibited.
  - (b) The Committee are empowered to donate funds to worthy causes without reference to the membership. The gross sum donated to the total number of worthy causes in any one year under this clause must not exceed £500.
  - (c) The profits from the annual raffle are to be allocated as decided by the Committee.
12. ALTERATIONS AND/OR ADDITIONS TO RULES. These may only be made by the Association at a General Meeting. Alteration and/or additions to rules shall become valid only if passed by a majority of two thirds of the members present and voting.